

ITEM #	WORK DESCRIPTION	DOLLAR AMOUNT COMPLETED	REMAINING DOLLAR AMOUNT	ITEM #	WORK DESCRIPTION	DOLLAR AMOUNT
	TOTAL \$				TOTAL \$	

(Check Appropriate Block)

- REMARKS:

SUBSTITUTION REPORT FOR DISADVANTAGED BUSINESS ENTERPRISE/DISABLED VETERAN BUSINESS ENTERPRISE

CEM-2401 (REV. 3/99) CT# 7541-3507-3

INSTRUCTIONS

Contract Number	Example: 01-234567
State Funded/Federal Aid	Check one only.
Approval	Resident Engineer can approve if: One DB is to be substituted for another DB if the same items of work are involved or, if different items, the dollar value is equal to or greater than the original proposal; the new DB is certified.
Good Faith Effort	DDD or his/her designee must approve if: A good faith effort was made to substitute listed subcontractor, but proposed subcontractor is not certified as DBE.
Date	Date of approval by Resident Engineer/Deputy District Director.
Listed/Proposed Subcontractor	Indicate name of subcontractors involved. Check one box only, as applicable.
Item Number	From Special Provisions.
Work Description	Corresponds to Item #, Special Provisions. List only items or partial items of work allocated to subcontractor being removed.
Dollar	Dollar amount of work completed by previously approved contractor, and dollar amount of remaining work. (If a portion of the work has been done, explain in the remarks section or on attachment.)
Reasons for Substitution	Check appropriate box.